MINUTES OF THE MEETING OF THE
ETOWAH COUNTY BOARD OF EDUCATION
HELD ON OCTOBER 6, 2015

The Etowah County Board of Education met for a regular meeting on October 6, 2015, at 5:00 p.m. at the Etowah County Board of Education Central Office located at 3200 West Meighan Boulevard, Gadsden, Alabama.

Members present were:
- Mrs. Scarlett Farley
- Mr. Danny Golden
- Mr. Todd Hindsman
- Mr. Tim Langdale
- Mr. Ernie Payne
- Mr. Doug Sherrod
- Mr. Tim Womack

Mr. Danny Golden, Board President, presided at this meeting. Mr. Golden welcomed everyone to the meeting. The invocation was then given by Mrs. Scarlett Farley.

An invitation was extended by Mr. Golden for anyone in the audience to address the Board. As there was no response, the meeting was turned over to the Superintendent, Dr. Alan Cosby.

RECOGNITIONS

Dr. Alan Cosby, Superintendent, recognized John Jerome “J J” Gann, student at Rainbow Middle School as the Etowah County Board of Education Student of the Month. Superintendent Cosby presented J J with a certificate and congratulated him on his accomplishments and endeavors.
BOARD MEETING MINUTES - APPROVED

The Superintendent, Dr. Alan Cosby, recommended approval of the board meeting minutes of September 8, 2015, as provided. Mr. Payne made a motion to approve the recommendation of Superintendent Cosby. The motion was seconded by Mr. Sherrod. The Board voted unanimously in favor of this motion.

FINANCIAL REPORT AND BANK RECONCILIATIONS - APPROVED

Ms. Donna Hagedorn, Chief School Financial Officer, presented the financial report. Superintendent Cosby recommended approval of the financial report with cash balances as based on the reconciled bank statements to the general ledger as presented by Ms. Hagedorn. Mr. Hindsman made a motion, and the motion was seconded by Mr. Langdale, to approve the recommendation of Superintendent Cosby. The Board voted unanimously in favor of this motion.

TRAVEL REQUESTS - APPROVED

Dr. Alan Cosby, Superintendent, recommended approval of the travel requests listed below. Mr. Womack made a motion to approve the recommendation of Superintendent Cosby. The motion was seconded by Mr. Hindsman. The Board voted unanimously to approve the recommendation of the Superintendent.

a) Career Tech Students – travel by school bus to Birmingham, Alabama, October 19-20, 2015, to attend Leadership Conference, expenses paid by participants and/or local school funds

b) Hokes Bluff High School FBLA – travel by charter bus to Nashville, Tennessee, November 3, 2015 to participate in Titan’s Learning Lab

c) Rainbow Middle School Girls Basketball Team – travel to Orlando, Florida, December 16-20, 2015 to participate in KSA Holiday Classic Basketball Tournament, expenses paid by participants/fundraising

d) Sardis Middle School 7th Grade Students – travel by charter bus to Gulf Shores, Alabama, October 15-17, 2015, to participate in Marine Biology Field Trip

e) Sharon Brown, Special Education Director – travel to Orange Beach, Alabama, October 4-7, 2015, to attend Council of Administrators of Special Education Fall Conference

f) EL Teachers Deanna Buhl, Amanda Foss and Holly Hubbard – travel to New Orleans, Louisiana, October 22-24, 2015, to attend SETESOL Conference, expenses paid from Title III funds
g) **Brian Pullen, Maintenance Supervisor** – travel to Tuscaloosa, Alabama, October 12-14, 2015, to attend Environmental Certification & Safety Training

h) **Board Members Scarlett Farley, Danny Golden, Todd Hindsman, Tim Langdale, Ernie Payne, Doug Sherrod, and Tim Womack** – travel to Birmingham, Alabama, December 3-5, 2015, to attend Alabama Association of School Boards Annual Convention

**BIDS - APPROVED**

Superintendent Cosby recommended approval to award **Bid #15-013, Air Conditioning Unit for Ivalee Elementary School** to Modern Heating & Cooling. Mr. Sherrod made a motion, and the motion was seconded by Mr. Langdale. The Board voted unanimously to approve the recommendation of the Superintendent.

Dr. Alan Cosby, Superintendent, recommended approval to award **Bid #16-004, Sardis High School Softball Facility** to SDM Electric. Mr. Sherrod made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Payne. The Board voted unanimously to approve the recommendation of Superintendent Cosby.

**PROPOSED CHANGES TO THE ETOWAH SCHOOL SYSTEM WELLNESS POLICY**

Mrs. Laura Parker, Child Nutrition Director, presented a summary of proposed changes to the **Etowah School System Wellness Policy**. Mrs. Parker said there had been many required changes to the Child Nutrition Program making it necessary to change the Wellness Policy. Mrs. Parker is planning on presenting the first reading of the proposed changes at the November board meeting.

**FIRST READING OF PROPOSED POLICY REVISION – POLICY #3.44 EQUAL OPPORTUNITY AND NON-DISCRIMINATION**

Dr. Cosby, Superintendent, presented the first reading of proposed policy revision – **Policy #3.44 Equal Opportunity and Non-Discrimination.** He stated that the proposed revision would be presented in November for consideration.
ETOWAH COUNTY SCHOOLS DATA GOVERNANCE POLICY - APPROVED

Superintendent Cosby recommended approval of the new *Etowah County Schools Data Governance Policy* as provided. Mr. Hindsman made a motion to approve the recommendation of Superintendent Cosby. The motion was seconded by Mr. Langdale. The Board voted unanimously to approve the recommendation of the Superintendent.

ETOWAH COUNTY SCHOOL SYSTEM ENGLISH LEARNER PLAN - APPROVED

The Superintendent, Dr. Alan Cosby, recommended approval of the revised *Etowah County School System English Learner Plan*. Mr. Payne made a motion, which was seconded by Mr. Womack, to approve the recommendation of Superintendent Cosby. The Board voted unanimously to approve the recommendation of the Superintendent.

2015-2016 CONTINUOUS IMPROVEMENT PLANS AND LOCAL INDICATORS - APPROVED

Dr. Alan Cosby, Superintendent, recommended approval of the *2015-2016 Continuous Improvement Plans and Local Indicators* for the district and the individual schools. Mr. Hindsman made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mrs. Farley. The Board voted unanimously to approve the recommendation of Superintendent Cosby.

AMENDMENT TO MEDICAID ADMINISTRATIVE CLAIM PARTICIPANT AGREEMENT - APPROVED

Superintendent Cosby recommended approval of the "*Amendment to Medicaid Administrative Claim Participant Agreement*" between Tallassee Board of Education and the Etowah County Board of Education. Mr. Womack made a motion, and the motion was seconded by Mr. Langdale, to approve the recommendation of the Superintendent. The Board voted unanimously in favor of this motion.

2015 AASB DELEGATE ASSEMBLY NOMINEES - APPROVED

Superintendent Cosby requested nominations for representatives to the 2015 AASB Delegate Assembly. Mr. Payne and Mr. Langdale were nominated by Mr. Sherrod. Mrs. Farley seconded in support of the nominations. There were no other nominations. The Board voted unanimously on the selection of Mr. Payne and Mr. Langdale as representatives.
A motion was made by Mr. Langdale to nominate Mr. Sherrod as alternate representative to the 2015 AASB Delegate Assembly. The motion was seconded by Mr. Payne. The Board voted unanimously on the selection of Mr. Sherrod as alternate representative.

**REAL ESTATE PROPERTY OFFER - APPROVED**

The Superintendent, Dr. Alan Cosby, recommended approval to accept the offer for real estate property, parcel #07-08-34-0-001-059.000 located in Altoona, Alabama. Mr. Payne made a motion to approve the recommendation of Superintendent Cosby. The motion was seconded by Mrs. Farley. The Board voted unanimously in favor of this motion.

**MAINTENANCE/RENOVATION PROJECTS - APPROVED**

Superintendent Cosby recommended approval of the following maintenance/renovation projects:

a) renovation project at Ivalee Elementary School
b) walk way awning at Gaston School (Ag Building)

Dr. Cosby explained that the renovation at Ivalee Elementary School will allow the transformation of unused space in the back of the library to a work area for the teachers. The additional covered walkway at Gaston School will keep students from getting wet when they are on the way to P. E. on rainy days.

Mr. Hindsman made a motion, which was seconded by Mr. Langdale, to approve the recommendation of Superintendent Cosby. The Board voted unanimously in favor of this motion.

**CONSTRUCTION REPORT**

Mr. Joe Maddox, Construction Manager, presented the construction report. The construction report consisted of pictures of the playground at Hokes Bluff Elementary School, pictures of the ground clearing at Glencoe for a soccer field, and also the ground clearing at Sardis for a new softball field.
### ALTERNATIVE SCHOOL RECOMMENDATIONS - APPROVED

Dr. Alan Cosby, Superintendent, recommended approval of the Alternative School recommendations as provided. Mr. Sherrod made a motion, and the motion was seconded by Mr. Payne, to approve the recommendation of Superintendent Cosby. The Board voted unanimously in favor of this motion.

### PERSONNEL RECOMMENDATIONS - APPROVED

Superintendent Cosby recommended approval of the personnel recommendations listed below. Mr. Payne made a motion to approve the recommendation of Superintendent Cosby. The motion was seconded by Mr. Sherrod. The Board voted unanimously to approve the recommendation of the Superintendent.

<table>
<thead>
<tr>
<th>Location</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Tech</td>
<td>a) <strong>Zac Hilburn</strong> – approve as School Technology Coordinator receiving system paid supplement for the 2015-2016 school year</td>
</tr>
<tr>
<td>Duck Springs</td>
<td>b) <strong>Karen Wise Frederick</strong> – Teacher requests leave of absence beginning December 14, 2015 with expected date to resume regular duties being April 4, 2016</td>
</tr>
<tr>
<td>Gaston</td>
<td>c) <strong>Gina Rich</strong> – transfer as Secretary/Bookkeeper from Alternative School effective October 7, 2015</td>
</tr>
<tr>
<td>Glencoe Middle</td>
<td>d) <strong>Ryan Todd Drummond</strong> – employ 9.5 month Custodian (192 day contract) effective October 7, 2015</td>
</tr>
<tr>
<td>Glencoe High</td>
<td>e) <strong>Chase Robertson</strong> – approve as Non-Faculty Jr. High Baseball Coach for the 2015-2016 school year receiving system paid supplement</td>
</tr>
<tr>
<td>Hokes Bluff Elementary</td>
<td>f) <strong>Shawna Fox</strong> – transfer as Child Nutrition Manager from Child Nutrition Worker effective October 7, 2015</td>
</tr>
</tbody>
</table>
### Board Meeting Minutes

**October 6, 2015**

<table>
<thead>
<tr>
<th>School</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ivalee</td>
<td>g) <strong>Alissa Hamm (revised)</strong> – teacher requests leave of absence beginning August 4, 2015 with expected date to resume regular duties being <strong>October 14, 2015</strong></td>
</tr>
<tr>
<td></td>
<td>h) <strong>Alison Whaley (revised)</strong> – Teacher requests leave of absence beginning August 4, 2015 with expected date to resume regular duties being <strong>November 9, 2015</strong></td>
</tr>
<tr>
<td>Rainbow Middle</td>
<td>i) <strong>Eric West</strong> – transfer as Assistant Principal from AgriScience Teacher at Southside High School effective October 7, 2015</td>
</tr>
<tr>
<td>Sardis High</td>
<td>j) <strong>Delilah Darden</strong> – approve as School Technology Coordinator receiving ½ of system paid supplement for the 2015-2016 school year</td>
</tr>
<tr>
<td></td>
<td>k) <strong>Kristen Gibson Gilliland (correction)</strong> – approve as Non-Faculty Volunteer Volleyball Coach for the 2015-2016 school year</td>
</tr>
<tr>
<td></td>
<td>l) <strong>Amanda Johnson</strong> – approve as Non-Faculty Girls Tennis Coach receiving system paid supplement for the 2015-2016 school year</td>
</tr>
<tr>
<td></td>
<td>m) <strong>Tara Wardrup</strong> – approve as School Technology Coordinator receiving ½ of system paid supplement for the 2015-2016 school year</td>
</tr>
<tr>
<td>Sardis Middle</td>
<td>n) <strong>Jan Williams</strong> – employ as Math Teacher effective September 17, 2015</td>
</tr>
<tr>
<td>Southside Elementary</td>
<td>o) <strong>Tracy Lee</strong> – Child Nutrition Worker resigns effective September 3, 2015</td>
</tr>
<tr>
<td>Southside High</td>
<td>p) <strong>Kenneth Maeger</strong> – Custodian resigns effective February 29, 2016</td>
</tr>
</tbody>
</table>
Southside High (continued)

q) **Nena Riddlespur** – Child Nutrition Manager requests leave of absence beginning September 11, 2015 with expected date to resume regular duties being January 4, 2016

r) **Angie Sanders** – approve as Athletic Director receiving system paid supplement for the 2015-2016 school year

s) **Tammy Williams** – approve as Scholar’s Bowl Sponsor receiving system paid supplement (Category I) for the 2015-2016 school year

Transportation Department

t) **Christopher Wayne Brown** – transfer as Bus Driver from Utility Worker effective October 14, 2015

Contracted Services

u) **Elizabeth Walsh** – approve for Behavior Analytic Services for the 2015-2016 school year, as needed basis, paid from Title VI-B funds

### Reassignment

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Reassignment From</th>
<th>Reassignment To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Teresa Knotts</td>
<td>Child Nutrition Worker</td>
<td>John S. Jones</td>
<td>Rainbow Middle/Career Tech/Southside High (floater position)</td>
</tr>
</tbody>
</table>

### CONTINUED EMPLOYMENT OF COMMUNITY EDUCATION/EXTENDED DAY WORKERS - APPROVED

Superintendent Cosby recommended approval to continue the employment of 2014-2015 Community Education/Extended Day Workers from August 1, 2015 through July 31, 2016, as needed basis (list of workers provided). Mr. Womack made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Hindsman. The Board voted unanimously in favor of this motion.
INFORMATION ITEMS

Superintendent Cosby presented the following information items to the Board. He also advised the board members that when the West End Elementary School roofing bid is finalized there could possibly be the need for a special called meeting in order to get the project underway as soon as possible.

- **Next Regular Board Meeting** – November 3, 2015, 5:00 p.m., at the Etowah County Board of Education Central Office
- **Veterans Day Parade** – November 4, 2015, Early Dismissal (time to be determined)
- **Alabama State Department of Education On-Site LEA Compliance Review of Etowah County School System** – Federal Programs Review October 26-28, 2015; All Other Components Reviewed November 2-5, 2015
- **American Education Week** – November 16-20, 2015

EXECUTIVE SESSION

Before adjourning into executive session, new employees and employees transferring into new positions were recognized and congratulated by the Superintendent and by the board members.

Dr. Alan Cosby, Superintendent, requested a motion to move into executive session for discussion and consideration of two separate matters, one being a potential real estate transaction and the other a student disciplinary hearing. The board’s attorney, Mr. Jim Turnbach, who is licensed to practice law in the state of Alabama, made the certification that the planned discussions were both exceptions of the Open Meetings Act. Mr. Sherrod made a motion to adjourn into executive session, and the motion was seconded by Mr. Hindsman. The Board voted unanimously to adjourn into executive session.

The Superintendent, Dr. Alan Cosby, requested a motion to return to regular session. A motion to return to regular session was made by Mr. Payne. The motion was seconded by Mrs. Farley. The regular session was resumed.
ADDENDUM – STUDENT DISCIPLINARY ACTION – APPROVED

Superintendent Cosby recommended the following disciplinary action for the student discussed in executive session: placement at the Etowah County Alternative Education Center for the remainder of the first semester. Student may return to regular school beginning January 6, 2016. A motion was made by Mr. Sherrod to approve the recommendation of the Superintendent. The motion was seconded by Mr. Payne. The Board voted unanimously in favor of this motion.

ADJOURNMENT

As all business was concluded, Mr. Sherrod made a motion to adjourn. All were in agreement.

APPROVED:

[Signature]
Board President

[Signature]
Superintendent