

**MINUTES OF THE MEETING  
OF THE ETOWAH COUNTY BOARD OF EDUCATION  
HELD ON OCTOBER 4, 2016  
5:00 P.M.**

The Etowah County Board of Education met for a regular meeting on October 4, 2016 at 5:00 p.m. The meeting was conducted in the conference room of the Etowah County Board of Education Central Office located at 3200 West Meighan Boulevard, Gadsden, Alabama.

Members present were: Mr. Danny Golden  
Mr. Tim Langdale  
Mr. Ernie Payne  
Mr. Doug Sherrod  
Mr. Tim Womack  
Mrs. Scarlett Farley

Board Member, Mr. Todd Hindsman, was not present for this meeting.

The Board President, Mr. Tim Langdale, called the meeting to order and welcomed everyone to the meeting. The invocation was given by Mr. Tim Womack. President Langdale extended an invitation to anyone in the audience to address the Board. There was no response.

Mr. Langdale recognized Superintendent, Dr. Alan Cosby, for winning the 2017 District 6 Superintendent of the Year Award and the Superintendent of the Year District Finalist. At that time, Mr. Langdale turned the meeting over to Dr. Alan Cosby.

**RECOGNITIONS**

Dr. Alan Cosby, Superintendent, recognized the following for their accomplishments.

- **John Jones Elementary School Student, Mallory Brooks** – Etowah County Board of Education Student of the Month
- **Whitesboro Elementary Teacher, Kelli Abernathy** – awarded the Herman Moore Lamp Award of Exceptional Service

**BOARD MEETING MINUTES OF SEPTEMBER 6, 2016 – APPROVED**

The Superintendent, Dr. Alan Cosby, recommended approval of the board meeting minutes of September 6, 2016, as provided. Mr. Golden made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Payne. The board members present voted unanimously to approve the recommendation of Superintendent Cosby.

**FINANCIAL REPORTS AND BANK RECONCILIATIONS - APPROVED**

Ms. Donna Hagedorn, Chief School Financial Officer, presented the financial reports and bank reconciliations. Dr. Alan Cosby, Superintendent, recommended approval of the financial reports with cash balances as based on the reconciled bank statements to the general ledger as presented. Mr. Sherrod made a motion, and the motion was seconded by Mr. Womack, to approve the recommendation of Superintendent Cosby. The board members present voted unanimously in favor of this motion.

**NOTIFICATION REQUIRED BY ACT NO. 2006-196**

Notification Required by Act No. 2006-196 School Fiscal Accountability Act regarding financial transactions not in compliance with fiscal management policies of the board was presented to the Board by Superintendent Cosby. This was a required notification and did not require Board approval.

**CONSTRUCTION REPORT**

Mr. Joe Maddox, Construction Manager, presented the construction report. Mr. Maddox gave the progress report for the new softball field at Sardis High School accompanied by a slide show. Afterwards he asked for any questions and Mr. Langdale asked if there was a sprinkler system and Mr. Maddox said yes. Dr. Cosby then commended Mr. Maddox for his hard work and publicly commended Gerald Beard for his work and helping Mr. Maddox. Dr. Cosby gave a brief update on the roof damage at John Jones Elementary School and thanked Mrs. Clark for the job she has done. Mrs. Clark wanted to thank Brian Pullen, Maintenance Supervisor, as well.

**PROPOSED NEW POLICY "ERIN'S LAW - CHILD ABUSE INSTRUCTIONAL PROGRAM – MANDATORY TRAINING AND REPORTING" - APPROVED**

Dr. Alan Cosby, Superintendent, recommended approval of the proposed new policy "Erin's Law – Child Abuse Instructional Program – Mandatory Training and Reporting". Mr. Golden made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mrs. Farley. The board members present voted unanimously to approve the recommendation of Dr. Cosby.

**ALABAMA NON-TRADITIONAL HIGH SCHOOL DIPLOMA OPTION (HSDO) PROGRAM PRESENTED BY TRACY CROSS**

Mrs. Tracy Cross presented the different diploma options mandated from the State Department. This program is a partnership between the community colleges, their adult education programs, and the State Department of Education. It provides two options for students who for different reasons did not receive a diploma. Option 1: For a former student who attended an Alabama high school and completed all of the required credits needed for graduation; however, the student did not pass all sections of the Alabama High School Graduation Exam. Option 2: For a former student who earned a minimum of 10 or more credits from an Alabama high school and requires additional credits needed for graduation. Mrs. Cross answered questions from Board members and turned the meeting back over to Superintendent Cosby.

**CAREER TECHNICAL AGREEMENT WITH ATTALLA CITY SCHOOLS – APPROVED**

Dr. Alan Cosby, Superintendent, recommended approval of the Career Technical Agreement with Attalla City Schools. Mr. Payne made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Sherrod. The board members present voted unanimously to approve the recommendation of Dr. Cosby.

**ALABAMA ASSOCIATION OF ADMINISTRATIVE ASSISTANTS MEMBERSHIP – APPROVED**

The Superintendent, Dr. Alan Cosby, recommended approval of annual membership to the Alabama Association of Administrative Assistants. Mr. Golden made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Womack. The board members present voted unanimously to approve the recommendation of Superintendent Cosby.

**DECLARE SURPLUS PROPERTY AND SELL ON GOVDEALS.COM – APPROVED**

Dr. Alan Cosby, recommended approval as a whole for the items listed below to be declared surplus property and to sell on govdeals.com. Mr. Womack made a motion to approve the recommendation of the Superintendent. The motion was seconded by Mr. Payne. The board members present voted unanimously to approve the recommendation of Superintendent Cosby.

- a) Vulcan Oven (SUP#847) Glencoe High
- b) Masterbilt reach-in-cooler (NO SUP) Southside High
- c) Blakeslee Stand Mixer (NO SUP) West End Elementary
- d) Raetone reach-in-cooler (SUP#D508) Duck Springs
- e) Serving Line (NO SUP)
- f) 7 Lunchroom Tables with extra seats (NO SUP)
- g) 12 Lunchroom Tables no extra seats (NO SUP)
- h) Colorpoint Portable Work Counter (SUP#50-98-0431)
- i) Colorpoint Serving Line (SUP#98-0431)

**TRAVEL REQUESTS**

The Superintendent, Dr. Alan Cosby, recommended approval of the following travel requests. Mr. Sherrod made a motion and the motion was seconded by Mrs. Farley, to approve the recommendation of Superintendent Cosby. The board members present voted unanimously to approve this motion.

	a) <b><u>Dr. Alan Cosby</u></b> – travel on October 10-11, 2016, to Florence, Alabama, to the School Superintendents of Alabama Fall 2016 Conference
	b) <b><u>Board Member, Danny Golden</u></b> – travel on October 2-3, 2016, to Montgomery Alabama, to the Alabama Association of School Boards 2016 Fall Leadership Conference

**BOARD MEETING MINUTES**

**OCTOBER 4, 2016**

	c) <b><u>Board Members: Scarlett Farley, Danny Golden, Tim Langdale, and Timothy Womack</u></b> – travel on December 7-10, 2016 to Birmingham, Alabama, to the Alabama Association of School Boards 2016 Annual Convention
	d) <b><u>Central Office Staff: Tiffany Scott</u></b> – travel on November 2-4, 2016, to Florence, Alabama, to the AAFEPA Annual Conference, expenses paid by Federal Programs
	e) <b><u>Central Office Staff: Laura Parker and Apache Smothers</u></b> – travel on November 2-4, 2016, to Gulf Shores, Alabama, to the Alabama Child Nutrition Program Directors’ Fall Workshop, expenses paid by Child Nutrition funds
	f) <b><u>Central Office Staff: Hal Murphy and Lynn Powell</u></b> – travel on November 16-18, 2016, to DeSoto State Park, to the annual ERATE Boot Camp
	g) <b><u>Career Tech Students</u></b> – travel by bus to Tuscaloosa, Alabama, November 3-5, 2016 to attend a Team Building Carpentry/Electrical/Drafting Competition, expenses paid from local school funds and CTSO funds
	h) <b><u>Special Education Director, Allison Stevens and Assistant Special Education Director, Holley Murphy</u></b> – travel on October 16-19, 2016, to Orange Beach, Alabama, to the Council of Administrators of Special Education 2016 Legal Conference
	i) <b><u>Gaston 5<sup>th</sup> and 6<sup>th</sup> Grade Students</u></b> – travel by bus to the Tennessee Aquarium, November 3, 2016, expenses paid by students
	j) <b><u>Glencoe High School FCCLA Officers</u></b> – (revised) travel by bus to Orlando, Florida, November 17 – 21, 2016 to attend the National FCCLA Southeastern Cluster Leadership Conference, expenses paid from local school funds
	k) <b><u>Glencoe High School Band</u></b> – travel by Charter Bus to Washington, DC, April 20-23, 2017, expenses paid by band boosters and/or local school funds
	l) <b><u>Rainbow Middle School Advanced Band</u></b> – travel by Charter Bus to Tampa Bay, Florida, May 5-7, 2017 to attend the Tampa Bay Classic Band Festival, expenses paid from fundraising and participants
	m) <b><u>Southside High School FCCLA</u></b> – travel by Charter Bus, November 18, 2016, to Warm Springs and Pine Mountain, Georgia, expenses paid by participants

**BOARD NOTIFICATION DESIGNATED ASBESTOS CONTACT**

Dr. Cosby wanted this to serve as official notification and noted in the minutes. Brian Pullen is the designated asbestos contact for the Etowah County Board of Education.

**ALTERNATIVE SCHOOL RECOMMENDATIONS - APPROVED**

Dr. Alan Cosby, Superintendent, recommended approval of the Alternative School recommendations provided. Mr. Golden made a motion, which was seconded by Mr. Womack, to approve the recommendation of the Superintendent. The board members present voted unanimously in favor of this motion.

**EXECUTIVE SESSION**

Dr. Cosby requested a motion to move into executive session. However, he gave notification of the upcoming Active Shooter Drill at Gaston. Mrs. George and Dr. Campbell gave some information regarding the drill and what would be going on that day. Dr. Cosby asked for a motion to go into executive session. Mr. Jim Turnbach, Board Attorney, licensed to practice in the State of Alabama, made the certification required by law that the purpose of the executive session involved the good name or character of an individual and is therefore considered an exception under the Open Meetings Act. Dr. Cosby asked Mr. Turnbach, Dr. Campbell, and Mrs. Hope Harris to accompany the board members into executive session. Mr. Payne made a motion to move into executive session. Dr. Cosby reserved the right to call Mr. Winnigham if needed. The motion was seconded by Mr. Sherrod. The board members present voted unanimously to approve this motion and moved into executive session.

Mr. Sherrod made a motion to return to regular session. The motion was seconded by Mr. Golden. The board members present voted unanimously to return to regular session.

**PERSONNEL RECOMMENDATIONS-APPROVED**

Dr. Alan Cosby, Superintendent, recommended approval of the following personnel recommendations as a whole. A motion was made by Mr. Womack to approve the recommendation of Superintendent Cosby. The motion was seconded by Mr. Sherrod. The board members present voted unanimously on this motion.

**BOARD MEETING MINUTES**

**OCTOBER 4, 2016**

**Personnel Recommendations:**

Central Office	a)	<b><u>Neal Maddox</u></b> – Part-Time Construction Assistant <b>resigns</b> effective October 31, 2016
Duck Springs	b)	<b><u>Rhonda Beasley</u></b> – Child Nutrition Worker requests <b>leave</b> of absence beginning September 9, 2016 with expected date to resume regular duties being November 2, 2016
	c)	<b><u>Jennifer Dunnagan</u></b> - Teacher requests <b>leave</b> of absence beginning August 10, 2016 through the end of the 2016-2017 school year, May 26, 2017
Gaston	d)	<b><u>Jesse Chandler</u></b> – Teacher <b>resigns</b> as Jr. High Boys Basketball Coach effective October 4, 2016
	e)	<b><u>Kara Dolan</u></b> – <b>approve</b> as Jr. High Boys Basketball Coach effective October 5, 2016 receiving system paid supplement
Highland	f)	<b><u>Janice Gaskin Mechling</u></b> - <b>approve</b> as Non-Faculty Volunteer Art Instructor for the 2016-2017 school year, as needed basis
Hokes Bluff Elementary	g)	<b><u>Jill Croft</u></b> – <b>transfer</b> as Office Assistant from Instructional Aide at Hokes Bluff Elementary School effective October 5, 2016
Ivalee	h)	<b><u>Crystal "Genia" Craft</u></b> – Teacher requests <b>leave</b> of absence beginning September 12, 2016 with expected date to resume regular duties being October 3, 2016
John S. Jones	i)	<b><u>Shirley Bishop</u></b> – <b>resigns</b> as Child Nutrition Worker effective September 30, 2016
	j)	<b><u>Susan Hammond</u></b> – <b>resigns</b> as Special Education Bus Driver effective October 14, 2016
	k)	<b><u>Ashley Wilson</u></b> – <b>employ</b> as Title I Instructional Aide effective October 12, 2016

**BOARD MEETING MINUTES**

**OCTOBER 4, 2016**

Rainbow Middle	l)	<b><u>Marsha Winston</u></b> – approve as Non-Faculty Volunteer Art Instructor for the 2016-2017 school year, as needed basis
Sardis High	m)	<b><u>Shannon Burns</u></b> – approval of additional one time supplement paid by local school
	n)	<b><u>Justin Brooks</u></b> – approve as Non-Faculty Softball Coach for the 2016-2017 school year receiving booster club supplement
	o)	<b><u>Joseph Collier</u></b> – Custodian requests leave of absence beginning August 2, 2016 with effective date to resume regular duties being November 7, 2016
	p)	<b><u>Hannah Cornelius</u></b> – approve as Junior High Volleyball Clinic Instructor for the 2016-2017 school year receiving booster club supplement
	q)	<b><u>Kim Garmony</u></b> – approval of additional one time Softball Coaching supplement paid by booster club
	r)	<b><u>Matt Lofthus</u></b> – approval of additional one time Softball Coaching supplement paid by booster club
	s)	<b><u>Kaycee Lowe</u></b> – approve as Non-Faculty Volleyball Coach for the 2016-2017 school year receiving booster club supplement
	t)	<b><u>Adam Rhoden</u></b> – approve as Non-Faculty Volunteer Cheerleader/Gymnastic Coach for the 2016-2017 school year
	u)	<b><u>Dande Rowan</u></b> – approve as Non-Faculty Volunteer Volleyball Coach for the 2016-2017 school year
	v)	<b><u>Dustin Young</u></b> – approve as Boys and Girls Cross Country Coach for the 2016-2017 school year receiving system paid supplement



**BOARD MEETING MINUTES**

**OCTOBER 4, 2016**

Southside High	w)	<b><u>Katie Hanson</u></b> – (revised) Teacher requests leave of absence beginning August 2, 2016, with expected date to resume regular duties to be determined
	x)	<b><u>Sandy Murphree</u></b> - Child Nutrition Worker resigns effective October 14, 2016
	y)	<b><u>Lee Vinson</u></b> – approval of additional one time supplement paid by local school
	z)	<b><u>Jason Kilgo</u></b> – approve as Non-Faculty Football Coach for the 2016-2017 school year receiving booster club supplement
	aa)	<b><u>Austin Brewer</u></b> – approve as Non-Faculty Football Coach for the 2016-2017 school year receiving booster club supplement
	bb)	<b><u>Jacorey Carter</u></b> – approve as Non-Faculty Football Coach for the 2016-2017 school year receiving booster club supplement
	cc)	<b><u>Jacob Kilgo</u></b> – approve as Non-Faculty Football Coach for the 2016-2017 school year receiving booster club supplement
	dd)	<b><u>Trey Downey</u></b> – approve as Non-Faculty Tennis Coach for the 2016-2017 school year receiving booster club supplement
	ee)	<b><u>Averi Milhoff</u></b> – approve as Non-Faculty Volleyball Coach for the 2016-2017 school year receiving booster club supplement
	ff)	<b><u>Jordan Rich</u></b> – approve as Non-Faculty Volleyball Coach for the 2016-2017 school year receiving booster club supplement
	gg)	<b><u>Zac West</u></b> – approve as Non-Faculty Wrestling Coach for the 2016-2017 school year receiving booster club supplement

**BOARD MEETING MINUTES**

**OCTOBER 4, 2016**

Southside High (continued)	hh)	<b><u>Beth Turner</u></b> – approve as Non-Faculty JV Cheerleading Coach for the 2016-2017 school year receiving booster club supplement
	ii)	<b><u>Dr. Derric Thomas</u></b> – approve as Non-Faculty Volunteer English Instructor for the 2016-2017 school year, as needed basis
West End High	jj)	<b><u>Joe Mashburn</u></b> – approve as Volunteer Softball Coach for the 2016-2017 school year
	kk)	<b><u>Keena Mashburn</u></b> – approve as Head Softball Coach for the 2016-2017 school year, receiving system paid supplement
	ll)	<b><u>Jordan Rayford</u></b> – employ as Bus Driver effective October 18, 2016
Transportation	mm)	<b><u>Tony Hill</u></b> – (revised) employ as Transportation Mechanic effective October 3, 2016
Community Education/ Extended Day	nn)	<b><u>Jae Chelsea Smith</u></b> – transfer from Extended Day Teacher to Extended Day Director at <b>Highland Elementary</b> , as needed basis, effective October 5, 2016
	oo)	<b><u>Nicole Sprinkle</u></b> – transfer from Extended Day Director to Extended Day Teacher at <b>Highland Elementary</b> , as needed basis, effective October 5, 2016
	pp)	<b><u>Jerrisa Gelpi</u></b> – employ as Extended Day College/High School Aide at <b>John S. Jones Elementary</b> , as needed basis, effective October 5, 2016
System-Wide Employees	qq)	<b><u>Renee Hull</u></b> - transfer System-Wide Special Education Bus Paraprofessional to System-Wide Special Education Paraprofessional, school assignment Southside High School effective August 30, 2016

**BOARD MEETING MINUTES****OCTOBER 4, 2016**

	rr)	<b><u>Cindy Mills</u></b> –System-Wide Special Education Bus Paraprofessional <b>resigns</b> effective August 24, 2016
System-Wide Employees (continued)	ss)	<b><u>Jennifer Noojin</u></b> – <b>employ</b> as System-Wide Child Nutrition Floater effective October 5, 2016
Contracted Services	tt)	<b><u>Matthew Remick</u></b> – <b>approve</b> for Evaluation and Training Services for the 2016-2017 school year, as needed basis, paid from Title VI-B funds
	uu)	<b><u>Kara Wilson</u></b> – <b>approve</b> for Behavior Analytic Services for the 2016-2017 school year, as needed basis, paid from Title VI-B funds
Southside High School	vv)	<b><u>Michelle Turk</u></b> - Teacher, suspend 20 work days without pay

**Information Items:**

- ❖ October is National Principals Month and State-Wide Parent Visitation Month
- ❖ Etowah County 4-H Ag Olympics – October 7, 2016, Norris Farms, Hokes Bluff Alabama
- ❖ Active Shooter Drill at Gaston School on October 13, 2016, arrive prior to 8:30 a.m.
- ❖ Etowah County School Foundation 5K Run/Walk – October 15, 2016, Nocalula Falls, Check-In 7:30 -8:30am, Starts 8:45am
- ❖ School Bus Safety Week – October 17-21, 2016
- ❖ Middle and Junior High Honor Band – Thursday, November 3, 2016, One Day Honor Band for 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grade students (second year of band)
- ❖ Next Regular Board Meeting – November 10, 2016, 5:00 p.m., at the Etowah County Board of Education Central Office

**ADJOURNMENT**

The Superintendent went over the Information Items. Dr. Cosby gave notice that there may be a special called meeting at some time before the next board meeting. Dr. Cosby went over the 20 day report up to that time but made a note that this is not the final report. As all business was concluded, Mr. Sherrod made a motion that the meeting be adjourned. All were in agreement.

**APPROVED:**

  
Board President

  
Superintendent